**FRIENDS OF DURRIS and CROSSROADS NURSERY**

**Minutes of AGM Meeting held at Durris School on 21/09/2023**

Present: Elaine Ingram, Yi-Pei Chou, Lynne Giles, Lynne Watson, Katrina Gray, Sarah Stewart, Kate Reeve , Corine Purkis , Claire Wallace

Apologies: Catriona Woodburn, Dawn Rippiner

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| Agreed previous minutes.  **HT report - Lynne Giles**  **Staffing update**  Nursery - Mrs Ingram (Senior), Mrs Ogilvie (Lead), Mrs Mutch (EYP) and Mrs Duncan (EYP) and Mrs Watson (Early Years Worker)  Primary 1/2/3 - Mrs Hannaford now 4 days a week (Tues - Fri) / Ms Shearer (Mon)  Primary 4/5/6/7 - Mrs Giles (Tuesdays) / Ms Wallace (Mon, Wed, Thurs and Fri)  Head Teacher - Mrs Giles working Tues – Thurs, Ms Wallace – Mon & Fri  Mrs McNab, Pupil Support Assistant (PSA) – 4 hours, daily  Tara Shearer – French, PE & RME – Thursdays – with both classes  **School Improvement Plan 2023/24** – Health and Wellbeing, Quality Learning and Teaching & Play Pedogogy. Gold Rights Respecting award.  **Health and Well-being**  Continue with Sarah Gear sessions  Introduce Health Heroes  Introduce termly Community Café  Embed new HWB planners  Staff training for PE delivery  **Quality Learning and Teaching & Play Pedagogy**  Work with new trio – self evaluation  Continue to engage in research – from Mark Burns and Shirley Clark  All taking part in practitioner enquiry around the use of play for learning  Engage with current research surrounding play in primary  **Gold Rights Respecting Award**  Continue work towards our gold award  Pupils involved more fully in self-evaluation  All stakeholders involved in new IDL planning – World of Water  **Playground** - Removal of bark and tarmac at back – allowing for larger ground area. New roof for gazebo  New Thermo-markings in front playground. Funded through Community Council £8,000 Developers’ fund £12,229. Original date – Oct hold 2023 – still awaiting paperwork to be fully signed off before we can agree a start date  **Wish list –**   * Buses for trips – hoping for some whole school trips * Greyhope Bay – for trip and bus – approx. £600 (whole school) * Macduff Aquarium – for trip and bus – approx. £600 (whole school) * Cinema Christmas trip – for admission and bus – approx. £500 (whole school) * Transition buses/further buses - ? * Money for ‘slush fund’ – art resources/gardening/baking etc - £400 * Roof repair for Gazebo   **Crossroads Nursery Report – Elaine Ingram**  Improvement Plan 2023/24 – Health and Well being, Quality Learning & teaching and Play Pedagogy.  **Health and Well-being**  Continue with Sarah Gear sessions  Nurturing Settings – focus on the 6 principles of nurture  **Tracking & Assessment**  Continue to develop tracking systems across early level  Further engagement with progression frameworks, benchmarks and developmental overviews  **Sharing Learning and Learning Partners with Parents -** Familiarisation with new profiling platform – Learning Journals. Continue to work with Parents to share learning from home.  **Wish List** - TBC  **Chair Report – Katrina Gray**  I am going to try and keep this relatively brief. We have had another busy year and with the support and hard work of the sub committees, we have contributed to the following,   * School now has a defibrillator which is a great asset to the local community. * Met local councillors to discuss the Kirkwood community fund along with funding from the council to go towards improving the school playground. * Continue discussions with councillors to chase Kirkwood to fund improvement of the greenspace so this can be utilised by the school. * We provided funding for numerous school and nursery trips throughout the year which were enjoyed by all. * We are on the final draft (hopefully tonight this will be agreed) of our data protection policy which will be an umbrella policy that includes on the sub groups. * We continued to liaise with the parent forum successfully through our various Whats app groups.   I wanted to also highlight the success of our Durris Ladies afternoon tea which raised an incredible £3500 as well as another hugely successful summer BBQ. Thank you to everyone involved in organising these events and those that volunteered, its these events that provide funds to the school and nursey which all our children benefit from and we are grateful for all the hard work that goes into organising these.  On a personal note, I want to thank the other council members and Lynne and Claire for all their help this past year, being a new parent to the school and taking on the role of chair was daunting to say the least but with all your help and support I hope I have done the role justice.  Looking onto next year, I hope I can continue to support the school community and it would be great to see if we can continue discussions with local councillors to gain funds to improve the playground as well as support a working group to try and move forward with before and after school care.  It’s been a pleasure being your chair this past year and I look forward to what this next year will bring.  **Election of roles for PC 2023/34 (voted in by)**  Chair – Katrina Gray (SS & LW)  Vice Chair – Sarah Stewart (LW & EI)  Treasurer – Hannah Sangster (KG & SS)  Secretary – Lynne Watson (EI & YC)  PVG Officer – Catriona Woodburn (YC & KG)  Elaine Ingram – PTA  Yi-pei Chou – ASC  Corine Purkis - ASC  PC account sitting at £619 – see accounts attached  Date of next meeting – AGM September 2024 | Actions |