

FRIENDS OF DURRIS and CROSSROADS NURSERY

Minutes of AGM and Meeting at Durris School, 15th September 2022

Present: Catriona Woodburn, Sarah Stewart, Dawn Rippiner, Bridget Rhodes, Katrina Gray, Lynne Watson, Kirsty Cochrane, Hannah Elliott, Elaine Ingram, Lynne Giles, Claire Wallace, Yi-pei Chou

	<i>Action</i>
<p><u>Head Teacher report (Mrs Giles)</u></p> <p>-Down to two classes this session. 20 pupils in P1/2/3 & 24 pupils in P4/5/6/7.</p> <p>-Covering our PSA Mrs Tuck absence with relief staffing</p> <p>-Improvement plan Primary school: will be filled by parents and children, the staff is going to do self-evaluation too.</p> <p>-improvement plan nursery: health and wellbeing, talk for writing, how to share info with parents.</p> <p>-mindfulness and yoga thanks to grant for primary, nursery and community-parents</p> <p>-grant from tesco to do something with the community</p> <p>-funds: 2551.09£ (1300£ for nursery)</p> <p><u>Chair person report (Catriona Woodburn)</u></p> <p>I think we can all agree that the 2021/22 academic year was a busy one as we negotiated our way through the pandemic and a return to somewhat more normal routine and activities. All of us as individuals, a community and in fact society learned how to emerge and adjust to a post COVID world.</p> <p>The school community and the parent council were no different. We continued to meet regularly online for our parent council meetings to continue things as far as possible and interpret each new guideline and regulation together. However, I am very pleased to see everyone face to face for the AGM this evening.</p> <p>Over the last year, the parent council have made or contributed to several changes and developments as follows:</p> <ul style="list-style-type: none">· The amendment of our constitution to account for remote meetings.· The amendment of our constitution to embody all our subgroups – the PTA, football, swimming and running clubs so that they can benefit from the insurance under our Connect	

Membership. These subgroups now report to the parent council at every meeting, along with the AGM.

- Sought engagement from the parent forum via our class whatsapp groups and the anonymous suggestions box brought to swimming and football.
- We created and voted new child protection, vulnerable groups, and code of conduct policies in keeping with the Parental Involvement Act 2006 and PVG Act Scotland.
- We have a google drive account containing our constitution, policies, insurance documents, helpful documents from Connect and our incident report log.
- We are now registered to disclose our own members and volunteers through the PVG scheme.
- We liaised with the parent forum and the school during the formation of our new school Positive Behaviour Policy.
- We met with local councillors on several occasions to push for the landscaping and improvement of the communal green space behind the school.
- We formed a working group to look at the provision of around school activities given the lack of before and after school childcare options in the area. We consulted local councillors and the relevant council department for their advice and suggestions on this matter.
- It was a particular privilege to be involved in the appointment of Ms Wallace to our shared headship position.

It has been a pleasure to try to support the school community over the last year. Unfortunately for the next year at least, I will have to take more of a backseat and feel unable to do the job of Chairperson justice. I am happy to continue to be a non-office bearer, continue as a PVG signatory and support the new Chair as far as possible.

In the next year, as part of my handover to the new parent council, I would like to suggest the following priorities, (in addition to the ongoing after school activity working group):

- A data protection policy to be used by the parent council and all its subgroups
- To enhance the way the parent council and subgroups shares information amongst itself and the parent forum. I wondered about setting up our own website or closed social media group. For this we would also need to form a Social Media Policy (policy templates are all available on the Connect website).

Finally, I look forward to another happy and productive year in our most lovely school community.

Treasurer report (Dawn Rippiner):

277.50£ from Aberdeenshire council to support PC, expenses to magazine subscription and 50% of Seesaw. Closing balance 541.72£

Excel chart in attachment

An external examiner of the account will be appointed (Angela McKinnon)

PTA report (Sarah Stewart):

Great end of year bbq, which will help for funding ea bus trips for school and nursery, need parents to join PTA to report to PC and lead ideas for activities and fundraising

See attached annual report form

Football Club report:

The football club run Fridays 6-7 at the astroturf at Drumoak primary, we have 2 certified coaches and one in training plus helpers, more welcome to join.

The fees are funding to train new coach, will do a fundraising event with drumoak, mixing kids from both school in age group.

See attached annual report form

Durris Dolphin report:

32 kids plus p1 after October or Christmas holidays:

Teachers trainings are paid for, pool fees may be changing soon, we pay for the moment for a ratio of the lifeguards, need to get parents to have PVG and risk assessment for helpers.

More teachers are needed soon and to replace Bridget on finance and organisation.

See attached annual report form

Durris Dasher Running Club:

Back on track this year, need packed lunch for runners, and helpers are needed to check in and out of school and safety along the road.

See attached annual report form

Wish list of HT for school:

Novels to support for talk for writing,

Play equipment for p1-3,

Community garden: they exist on the planning development, also the neighbour wall will need to be pointed by future owners.

Election of new PC structure:

Chair: Katrina Gray

Vice-Chair: Sarah Stewart

Treasurer: Dawn Rippiner

Secretary: Lynne Watson

PVG officer: Catriona Woodburn

Thank you all for your time to volunteer and help the school.